



**LUCINDALE**  
AREA SCHOOL



Government of South Australia  
Department for Education

# **INFORMATION HANDBOOK 2023**

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# OUR MISSION

At Lucindale Area School, we are committed in our mission to bring about a world that wants for each individual and family, a world where each person is deeply respected, valued and cared for.

This mission is central to who we are as a school community and underpins our teaching, programs, relationships, structure and decisions.

# OUR VISION FOR LEARNING

“School and Community working together”. We consider the best way to support students, teachers, families, and communities in everything we do. We have an overarching focus on Wellbeing for all, which ensures that we can maintain our focus on educational success.

We are constantly striving to achieve and improve as individuals, teams, and as a school as a whole. This includes improving our schools’ R-12 Specialist Agricultural Programs and Year 7-12 Boarding Programs, as well as students excelling in all curriculum areas.

We will leave no stone unturned in our pursuit of the best learning opportunities and practises to help our students and staff grow and prosper, with community involvement and support.

Partnerships with the school and community are critical success factors, with students encouraged to become proactive members of the community with a strong student voice in order to create a brighter future.

# OUR PURPOSE

Our purpose is that all members of our community are encouraged to make conscious choices and decisions that reflect personal responsibility and accountability.

# OUR VALUES AND RESPECT

**Respect for Self**

**Respect for Others**


**Respect for Learning**

**Respect for Environment**



## MESSAGE FROM THE SCHOOL

School and Community working together”. We support and educate students from Foundation to Year 12 to engage in a diverse variety of educational opportunities. We have an overarching focus on Wellbeing for all, which ensures that we can maintain our focus on educational success. We are constantly striving to achieve and improve as individuals, teams, and a school as a whole. The school has a strong tradition of academic excellence and offers a broad and challenging range of subjects to enable students to access future study and vocational success.



This includes our schools’ F-12 Specialist Agricultural Programs. The agriculture curriculum covers a wide range of subjects including cattle handling, goat handling, aquaculture, poultry, pigs, sheep, equine studies, vegetable garden, viticulture, soil and cattle/farm management. The school has a 19-ha farm adjacent to the school.

Lucindale Area School’s Boarding House is situated adjacent to the school grounds. The Lucindale Area School Boarding House aims to establish a ‘home away from home’ for students and provide an environment that supports students to achieve their educational goals. This includes additional tutoring and study programs, access to the internet and our 25m heated pool and access to community sporting facilities.

We will leave no stone unturned in our pursuit of the best learning opportunities and practises to help our students and staff grow and prosper, with community involvement and support.

Lucindale Area School – shaping students of the future who lead caring, authentic and accomplished lives, since 1878.



# MEET THE STAFF

## LEADERSHIP AND KEY POSITIONS

- Louis de Jager Acting Principal
- Johanna Kemplay-Hill Acting Deputy Principal
- Lucinda Smith Programs Coordinator
- Jason Backler SACE/Pathways Coordinator
- Tim Durik Business Manager
- Bianca Black ICT/ Administration Manager

## TEACHERS

### Home Group teachers:

- Foundation / Year 1 - Felicity Jenke
- Year 1 / Year 2 - Taylor Ferguson
- Year 3 / year 4 - Kaitlyn Smith
- year 5 / year 6 - Rob Obrien
- year 7 - Jane Gill
- year 8 - Carol Hille
- year 9 - JoJo Spook
- year 10 - Denise Parkins
- year 11 - Alisha Rothall
- year 12 - Evie Higgins

### Teaching staff:

- Pauline Rivett
- Tony Hill

## SCHOOL SERVICE OFFICERS

### Front Office Staff:

Kirsty Fogarty  
Sharon Reynolds  
Sue Jones  
Emma Ryan

### Student Support Staff:

Melissa Thompson  
Chloe Cane  
Maggie Armfield  
Kylie Ware  
Charlotte Northam

### Farm Manager:

Brad Sheather

### Groundsman:

Joel Lutze

### Library Manager:

Kerena Simpson

### Pastrol Care Worker:

Linda Galley

# SA SCHOOL TERM DATES

## 2023/2024

### **TERM 1 2023 SA**

Monday 30 January 2023 - Friday 14 April 2023

### **TERM 2 2023 SA**

Monday 1 May 2023 - Friday 7 July 2023

### **TERM 3 2023 SA**

Monday 24 July 2023 - Friday 29 September 2023

### **TERM 4 2023 SA**

Monday 16 October 2023 - Friday 15 December 2023

### **TERM 1 2024 SA**

Monday 29 January 2024 - Friday 12 April 2024

### **TERM 2 2024 SA**

Monday 29 April 2024 - Friday 5 July 2024

### **TERM 3 2024 SA**

Monday 22 July 2024 - Friday 27 September 2024

### **TERM 4 2024 SA**

Monday 14 October 2024 - Friday 13 December 2024

# ENROLMENTS

At the start of each year or when your child first enrolls with Lucindale Area School, there are a number of forms to complete.

**These include the following forms;**

- Enrolment form,
- Water Consent form (these are completed yearly),
- Bus Application Form
- Laptop Program Information
- Health care forms (if your child has any medication or medical history the school needs to be aware of (please ask our office staff should you need a copy)
- A General consent form will be sent to you via Edsmart upon enrolment.

**We also require a copy of your child's birth certificate.**

If at any time your contact information changes (i.e. address, phone number, work number, emergency contact details etc) it is **vital** that you pass this information on to us as soon as possible so we can update our records. In an emergency, valuable time may be lost if our information is not up to date.

## MID YEAR INTAKE

From 2024 there will be 2 intakes for children entering reception: term 1 intake and a term 3 intake.

- Children who start preschool in term 1 will start reception in term 1 of the following year and complete 4 terms of reception.
- Children who start preschool in term 3 will start reception in term 3 of the following year and complete 6 terms of reception.

## LAPTOP PROGRAM

Lucindale Area School runs a laptop program which is encouraged for our Year 5 & 6 students but is mandatory for our secondary students. For more information regarding the program please see our Laptop Program Handbook or visit our website: [las.sa.edu.au](https://las.sa.edu.au)

# CURRICULUM

Lucindale Area School offers a wide range of subjects to cater for individual student needs. Subjects are offered via a range of delivery methods to ensure that a broad range of career choices are accessible to our graduates.

## PRIMARY SCHOOL

The Primary section of the school helps students focus on always working to the best of their ability and persisting with tasks. Students are encouraged to be problem solvers and make good choices that lead to positive outcomes - whether that is learning, behaviour or socialising.

Our learning environments encourage students to learn, explore, take risks and work together. There is a strong focus on learning through play based methodologies. Natural play spaces encourage students to create their own spaces for learning through play. The School is well resourced with digital technologies allowing students to expand their learning into the wider world and opening future possibilities. Staff access regular training to remain up to date with the latest curriculum, resources and methodologies.

## MIDDLE SCHOOL

The Middle School aims to provide a unique experience for students in a rewarding and understanding learning environment that recognises the needs of young adolescents. Middle School sees the introduction of year-level based home groups that allow for a productive and efficient routine to be established. Students are progressively exposed to a wider range of specialist teachers in Middle School, in preparation for Senior School.

Middle School aims to meet the educational, developmental and social needs that emerge in this transitional period. The Middle School Program provides a supportive and flexible environment so students will have opportunities to develop skills and explore a variety of learning experiences.

Each Home Group teacher works very closely with the students in their Home Group and, through the development of positive relationships, is able to ensure that the social and emotional needs of each student are met. Regular communication between parents and the home group teacher is encouraged to keep staff and parents informed.

## **SENIOR SCHOOL**

### **SACE**

Senior students (Year 10 to Year 12) have access to a broad range of subjects to build a unique pathway to the completion of the South Australian Certificate of Education (SACE). A mix of delivery options including; on site, local delivery and Open Access, enable Lucindale Area School to provide Vocational courses and subjects that cater to the individual student needs.

### **OPEN ACCESS / WREN EDUCATION**

Open Access Education allows students to learn in geographical isolation from the teacher, with the use of modern technology. The technology enables students' access to a diverse range of subject options.

Technology continues to improve, enabling the school to expand and develop Open Access Education opportunities for students. Contact Lucindale Area School to discuss the subjects that are available via Open Access Education.

Wattle Range Education Network (WREN) allows local delivery of "face to face" lessons in specialist subjects. A "face to face" teacher is shared across five schools located within 150km of each other. As a leading Agricultural Studies provider, Lucindale Area School delivers lessons in Agriculture to schools outside the local community.

### **WORK EXPERIENCE OPPORTUNITIES**

Strong links with local and regional industry have allowed the school to build a vibrant and dynamic work experience and apprenticeship program. All Year 10 students take part in the Work Education Program and commitment to a work experience week. Students can elect to undertake additional work experience in Year 11 & 12

### **SCHOOL BASED APPRENTICESHIPS**

In partnership with the Work Experience Program, students are able to undertake a School Based Apprenticeship whilst completing Year 11 and 12 studies. Tasks and learning activities undertaken as part of School Based Apprenticeships contribute to SACE credits

## AGRICULTURE

Agriculture is taught at Lucindale Area School from Foundation to Year 12. Students have opportunities to participate in a variety of agricultural programs throughout their schooling at each year level.

Some topics within these programs include:

- Vegetable gardening
- Egg production
- Raising chicks
- Raising pigs
- Yabbies
- Cows Create Careers
- Goat handling and judging
- Sheep handling and judging
- Cattle handling and judging
- Aquaculture
- Show teams
- Viticulture
- Fodder production

In Senior Secondary students can select from Agriculture subjects that are both practical and theoretical to complete their SACE. Agriculture is currently undergoing an update through the SACE Board and our staff attend training and development to keep abreast of the changes and new developments.

As part of our Agriculture programs we access a wide variety of agriculture industry personnel and events to give our students an effective modern program.

These include but are not exclusive to:

- SE Beef Field Days
- Local Show Society
- Royal Adelaide Show
- DiGiorgio Family Wines
- TAFE accredited courses (ChemCert, crutching school, etc)
- Industry guest speakers

Our Agriculture staff work closely with our Farm Committee, made up of local farmers, maintaining strong industry links for our programs.

## **EXTRA CURRICULAR OPPORTUNITIES**

### **EQUINE PROGRAM**

An Equine Program was introduced in 2014. The unique program is offered to Primary and Secondary students.

The program covers the following areas;

- General horse handling and safety
- Hand on exposure to different breeds of horses
- Care and Maintenance
- Natural Horsemanship
- Games and novelties
- Basic riding
- Trail riding

The program includes instruction from and interaction with a variety of expert guests and qualified riding instructors.

### **MUSIC LESSONS**

An Instrumental Music Program is available to students. We have two private tutors who offer onsite weekly. Lessons are offered in piano and guitar.

Some brass instruments are available for hire through the school for students who are taking lessons. Further information can be obtained by contacting the Lucindale Area School Community Library

### **SHOW TEAM**

Students can elect to be a part of the Show Team for the Royal Adelaide and Mount Gambier Shows. Students choose to lead steers, goats and wethers supplied by local studs and commercial producers. The animals are trained during lesson times where students develop their skills and knowledge in the areas of breaking, leading, safe animal handling, animal fitting and ringcraft. Students can also apply to work in the Agricultural Learning Centre at the Royal Adelaide Show.

# DAILY ROUTINE

SCHOOL COMMENCES WITH THE BELL  
SOUNDING FOR STUDENTS TO BE IN CLASS  
FOR HOME GROUP

**8:50**

RECESS

**10:45-11:05**

LUNCH WITH BELL SOUNDING FOR  
PLAYTIME TO COMMENCE AT 1:40PM

**12:45-1:25**

HOME GROUP WITH SCHOOL DISMISSAL  
AT 3:10PM

**3:05-3:10**

BUS DEPARTURE

**3:20**

These are the key times for Lucindale Area School.

there is a teacher on duty in the buss bay from 3:10pm to 3:20pm.

please ensure all children are collected by 3:20pm from the front of the school.



# SPORTING

A number of school sports programs are available to students after school and on Saturday mornings. These programs are run by parent/community volunteers and information about each program will be published in the School Newsletter and via email prior to the events commencing. Some of these programs include, but are not limited to:

- Hot Shots Tennis
- Woolworths Cricket Blast
- Net Set Go - Netball
- Auskick - Football

Our Physical Education (PE) Teacher at Lucindale Area School manages our teams participating in a range of School Athletic Programs. These include:

## SPORTS DAY

Lucindale Area School holds a vibrant Sports Day annually in first term. Sports Day provides an opportunity for students to develop their skills in athletics, and track and field events. All students are encouraged to take part and a combination of competitive and fun events are available to encourage maximum participation.

Students are allocated into one of three house teams. These are Bundi (green), Kiama (yellow) and Wanboo (red). House Captains and Vice Captains are elected at the beginning of each year.

Sports Day is a community day where good sportsmanship, camaraderie and good spirited competition are encouraged. Parents, guardians and community members are encouraged to attend and are welcome to volunteer to assist with the running of the day.

## INTERSCHOOL SPORT

Interschool Athletics competitions that are hosted at a chosen school are conducted against Allendale East Area School, Kingston Community School and Kangaroo Inn Area School, during Term 1 of each year. Students are selected to participate as part of the Lucindale Area School team.

## SAPSASA AND SSSSA

Sport is an integral part of the total Education Department program of South Australian Schools. The Department for Education and Child Development supports sport through policy development, curriculum initiatives, professional development opportunities, resourcing and the conducting of a state wide sport's program under the auspices of SAPSASA - Primary School Sport and Secondary School Sport SA (SSSSA). SAPSASA and SSSSA are members of School Sport Australia, the national school sporting body. Lucindale Area School encourages students to participate in SAPSASA and SSSSA sporting opportunities.

# ATTENDANCE

At Lucindale Area School we are committed to giving your child the best education available . For this to occur we need your support in making sure your child comes to school and arrives on time on a regular basis.

While poor attendance is a strong indicator of lower levels of achievement in learning tasks, it also highlights the potential for problematic social skills and difficulty in forming and maintaining relationships.

Daraganova, Mullan and Edwards, Occasional Paper No. 51, Attendance in Primary School: Factors and Consequences, 2014

## Absence from school:

- It is compulsory for enrolled children to attend school
- If you know your child is going to be away, please contact the school via email, phone or simply by sending a note in with your child. You can also complete the absentee form on our website, [www.las.sa.edu.au/absentee-form/](http://www.las.sa.edu.au/absentee-form/) Early notice is always appreciated.
- Once your child returns to school, if you have not already done so please contact the school via any method from above to explain reasoning.
- Extended absence, i.e. family holidays. Please contact the school prior to your child leaving to organise a temporary exemption for your child/ren. We can then organise these forms to be sent home to you with your child or emailed direct to you. Once signed, these forms need to be returned to the Front Office for Principal approval.



## Late Arrival / Early Departure:

- All late arrivals / early departures must be notified in the first instance to the Front Office.
- Parents / Guardians must sign their child in and out at the Front Office via the kiosk. Students will not be able to leave school without the authorisation of a Parent / Guardian.

Please refer to these links for more information:

[Attendance at school](#)

[Attendance and wellbeing](#)



<http://www.sa.gov.au/topics/education-and-learning/schools/school-life/attendance-at-school>

<https://www.education.sa.gov.au/sites/default/files/attendance-strategy-government-preschools-schools.pdf?v=1542340494>

# BOARDING HOUSE

Lucindale's Boarding House is situated adjacent to the school. The house is set in spacious grounds and is within walking distance of Lucindale's main street (which has a Post Office and Deli). The community has a wide range of sports available and students are encouraged to become involved in the community.

The Boarding House aims to provide a home away from home in a supportive environment for students to achieve their educational goals. Students are assisted and encouraged to develop independent and responsible behaviours that support their education and assist them to live independently. Within the boarding community there is a sense of camaraderie and opportunities for the residents to learn life lessons and grow.

Facilities include:

- Shared or private bedrooms, including single bed, desk, shelving, wardrobe, bedside cupboard, overhead fan and heater;
- Shared bathroom facilities;
- Common lounge area/TV room;
- Wireless internet and computer facilities;
- Kitchen and adjoining dining area. The kitchen contains cooking facilities (gas stove and microwave) and all cooking utensils, crockery and cutlery are provided. Pantry and ample fridge/freezer space provided;
- Shared laundry including automatic washing machine and dryer.

Please refer to the Boarder/Parent Handbook for detailed information. The handbook is available upon request from the Front Office. Boarding House tours are available upon request via contacting Lucindale Area School.

# AFTER SCHOOL CARE

Balharrie Memorial Children's Centre offers after school care 5 days a week for children up to 12 years of age. The centre is located only a short distance from the Lucindale Area School. For more information on After School Care please contact the Centre's Director; Sile Legoe, on (08) 87662139

# COMMUNICATIONS

## Newsletter

Every two weeks, we publish a School Newsletter on our website to bring parents up to date on school events and student accomplishments. We also share community news, events and updates, if you have something you would like included in our newsletter, please email this to [dl.0749.info@schools.sa.edu.au](mailto:dl.0749.info@schools.sa.edu.au)

## EdSmart

Communication between schools and parents is now easier, safer, and less stressful. EdSmart is a digital system that replaces all those paper forms we previously sent home with your child. There will be an odd occasion a paper form is required. Parents/Caregivers will receive a secure web page version of the same form delivered to your preferred email address.

The forms can be filled out on your phone, tablet, or computer.

Your information is kept in a secure database that only selected staff have access to.

## Website

Our website is the "go to" hub for parents and the community, providing new and up to date information from the curriculum in Primary, extra-curricular activities for students, to brand new videos and images. Our website also features up and coming events and access to our calendar, absentee forms and much, much more.

Take a look at what we have to offer at [www.las.sa.edu.au](http://www.las.sa.edu.au)

## Foundation - Year 2

To ensure good communication between home and school, every child will receive a communication book and a Zip folder within the first couple of weeks at school.

- Parents and teachers are encouraged to use the communication book to keep a two-way flow of information regarding home/school events, concerns and successes.
- Students are to take home their reader books, communication book and any notes, which are taken back and forth to school in their communication zip folder.

## Year 3 - 6

Each student receives a diary in which they record homework and communication between school and home.

- Parents are encouraged to use the diary to communicate with their students teacher.
- Students are expected to get their diary signed by a parent or guardian each week to ensure this communication has been received.

## Year 7 - Year 12

Students are encouraged to add homework and due dates into the Teams calendar to keep a daily reminder of tasks. Assignments that have been placed on Teams by the teacher, also sends students a reminder of due dates and if tasks are overdue.

Parents are encouraged to check these dates with their child, so they are aware of tasks and assignments that are due.

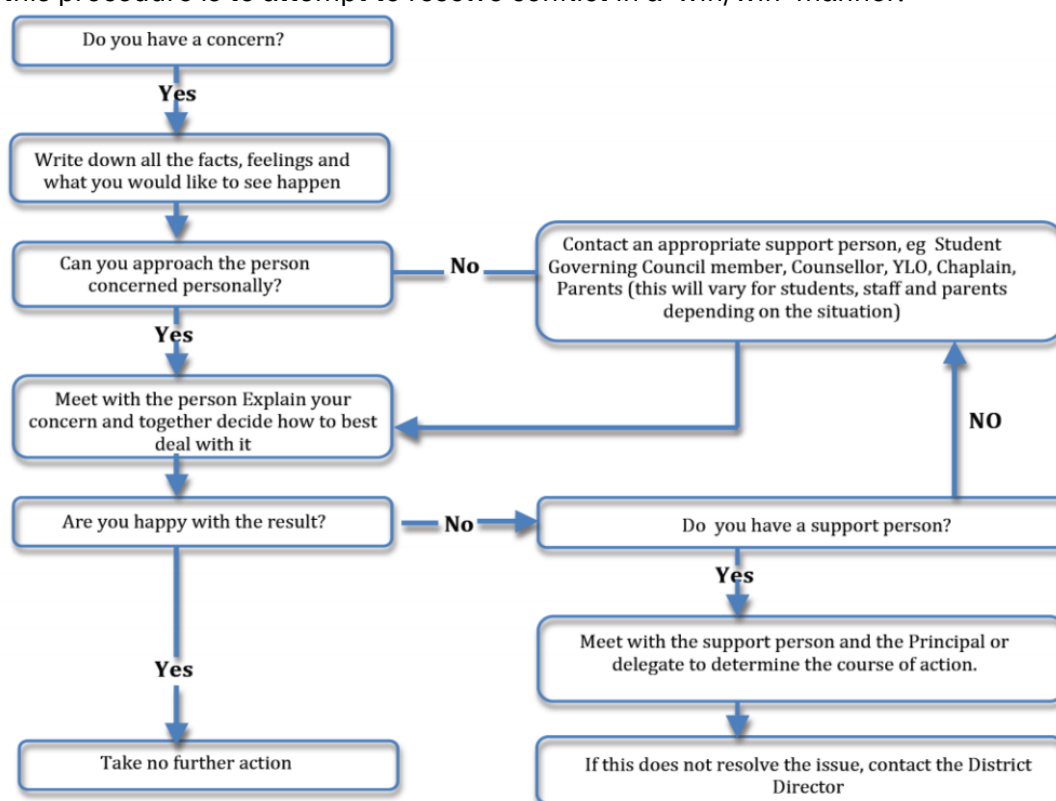
Parents are also sent out a list of due dates for all tasks and assignments via EdSmart. This occurs at the start of every semester.

# GRIEVANCE PROCEDURE

Throughout the school year, it is inevitable that your child may have grievances with his/her peers, teachers or the school. In these cases it is important that your concern be raised promptly by following the Grievance Procedure. When issues are raised in an appropriate way, in most cases these concerns are resolved. If issues are not brought to the school or are dealt with in an aggressive manner, it is highly unlikely the issue will be resolved and will instead escalate further.

The staff at Lucindale Area School is dedicated to assisting students and their parents/caregivers in resolving issues and finding solutions. Please see our Grievance Procedure below:

1. We believe it is important that all people in this community feel safe, secure and happy.
2. Good relationships between people are essential so that we can all get on with achieving our best in all areas - academic, sporting and cultural.
3. When our relationships are respectful, happy ones and we observe our School Code of Conduct that you can find on the school website, we can expect:
  - Quality learning outcomes for students
  - Quality teaching programs
  - Positive role modelling in behavior and work ethic
  - A safe, secure and happy school climate for everyone
4. However, there will come occasions when people feel upset, harassed and hurt and they will need help and support.
5. The school's grievance procedure is for students, parents and staff to reach solutions to such problems and concerns.
6. If a person feels they cannot deal with the matter alone, then it is recommended that they seek an appropriate support person to help them.
7. In this whole process, it is expected that the 'Code of Conduct' is observed in terms of communication, courtesy, dignity, respect and fairness.
8. The spirit of this procedure is to attempt to resolve conflict in a 'win/win' manner.



# WELLBEING

The Wellbeing of students is about teaching them that failure can be precursor to success, and it is necessary component of their learning. the only way to succeed with tasks, assignments, exams, in physical activities such as sport, or in life in general is through perseverance and persistence, and by embracing and learning from failure at times.

## BUILDING RESILIENCE

Resilience is directly related to wellbeing: and it is about having the ability to cope with and adapt to new situations. it is the ability to bounce back from adversity and it is a necessary skill for coping with the ups and downs of life. But it is also one of the key ingredients to success.

Being resilient and positive, with a sense of wellbeing, enables a person to approach other people and situations with confidence and optimism. this mindset is especially important for students given the enormous changes and challenges they face throughout their lives, from infants to childhood and adolescence and then to adulthood.

By helping out students to develop skills to build resilience and a growth mindset, we hope to minimise the affect of negative and stressful situations. These skills allowing students to face challenges, learn form them, and develop ways to live happy and healthy lives.

strategies to help build resilient children at Lucindale Area School are based on the

[ReachOut whole school approach to student wellbeing.](#)

Our aim is to:

- Create safe and supportive learning environment!
- Celebrate student progress, not just success!
- Provide opportunities for goal setting and reflection!
- Develop a sense of belonging within the school community!
- Promote positive social connections between staff and students, among students themselves, and between school and home.

# FRONT OFFICE AND APPOINTMENTS

The front office is located in the Administration building. Our welcoming staff are there to assist you in any enquiries, uniform purchases, bill payments, forms etc. Our front office is available for students to seek medical attention, late check ins and early departures and for visitor check-ins. All visitors, parents and contractors must sign in at the front office before making their way to their proffered destination.

Front Office hours are 8:30am - 4pm Monday to Friday. Please contact the Front Office on (08) 8766 2084 for opening times during school holidays.

To make an appointment with your child's class teacher, Wellbeing Leader or a staff member in Leadership, please phone our front office on (08) 8766 2084.



# FIRST AID

All minor injuries and illnesses are dealt with by our First Aid qualified staff. If we believe a student is too ill to continue in class, we will contact their parent / caregiver or emergency contact via telephone.

In emergencies where neither the family or emergency contacts are reachable, the school will seek medical advice as necessary. In extreme cases, we may be required to call for an ambulance, where the ambulance service will then issue an account to the parent / caregiver.

If your child is injured or becomes ill at school we will contact you immediately and /or obtain medical treatment. IT IS MOST IMPORTANT FOR THIS REASON THAT WE ARE KEPT UP TO DATE WITH ANY CONTACT INFORMATION INCLUDING BUT NOT LIMITED TO YOUR ADDRESS AND PHONE NUMBERS.

Please notify the staff at the Front Office and your child's teacher if your child has any of the following conditions:

- Food and/or environment allergies
- Diabetes
- Epilepsy
- Asthma
- Any need for regular medication or precautions which need to be taken during school hours.
- Significant long term health conditions

At Lucindale Area School we require a letter from a doctor or pharmacist if any medication is to be administered at school. This medication also MUST have the original packaging and pharmacy label on the container or packaging. This includes over the counter medication.

Some medical conditions such as asthma, seizures, diabetes etc will require a signed Health Care Plan. These need to be updated annually and a copy given to the school.

All medications, including asthma puffers are to be handed over to staff for safe keeping, monitoring and recording purposes.

# INFECTIOUS DISEASES

Should your child contract an infectious disease such as COVID-19, measles, mumps, etc. please contact the school as soon as possible and keep your child at home. When children have an infectious disease, they are not permitted on school grounds and must be excluded until no longer contagious.

An Edsmart communication will be sent out to parents regarding any notifiable diseases/illnesses advising of the most up to date requirements/recommendations.

Alternatively, please visit [www.sahealth.sa.gov.au](http://www.sahealth.sa.gov.au); for more information.



# ALLERGY AWARENESS

At Lucindale Area School we have a duty of care for students' health and wellbeing regarding allergies and anaphylaxis.

Some known allergies at our school include:

- Foods: nuts, and related by-products, dairy, eggs, honey and related by-products.
- Insect Bites: Bees
- Respiratory: Pollen, aerosol cans

**Nuts:** We have a number of students with mild to severe allergies to nut products, therefore, we ask that you be mindful of this when packing school lunches. Nuts do not have to be ingested to cause a serious reaction.

**Aerosol Sprays:** (e.g. deodorant, perfume, hairspray) These products may trigger asthma attacks when sprayed indoors or in close proximity to others. We understand for personal hygiene reasons some students may need to limit deodorant at school, but please remind your child/ren to only use when outdoors.

We ask that you please keep these allergies in mind when packing lunches / bags for your children.

If your child requires a Health Care Plan from a doctor it needs to be provided to the school to help ensure adequate First Aid procedures should an adverse reaction occur.

Please note, a Health Care Plan is only valid for one year and will need updating annually by your GP.



# FEES, MONEY AND COLLECTION

An invoice for school fees is sent home at the beginning of each school year. Students joining Lucindale Area School throughout the year will receive an invoice when they begin. Adjustments to the full year amount will be made in line with the date the student enrolls.

All payments for school fees, excursions, and school activities can be made with cash, EFTPOS or on QKR.

**Pay by installments:** If you are experiencing financial hardship and would like to start a payment installment plan, or if you have any questions about your account, please contact our Business Manager; Tim Durik on (08) 8766 2084

**School Card:** You may be eligible for a School Card grant which covers some of your fees if your income is below a set amount. An application must be completed and the forms returned to the Front Office with your Centrelink card. Applications for School Card should be made as soon as possible as cut-off dates apply for us to send information to the Education Department.

You can access the online form on any device by going to [sa.gov.au/education/schoolcard](https://sa.gov.au/education/schoolcard) and selecting the type of school card you would like to apply for (for example 'Type A') and follow the prompts. Complete all mandatory fields. Once you have completed a page click on the 'NEXT' button. Once all pages have been filled out, click the 'SUBMIT' button.

## **\$100 discount on Materials and Services Charges for 2023**

The State Government has again provided a \$100 per student discount on Materials and Services Charges for 2023, delivering on an election promise from the 2022 state election.

This discount has been automatically applied to the Materials and Services Charges for 2023 invoice. Primary student's fees have been reduced from \$369 to \$269 per student and Secondary student's fees have been reduced from \$455 to \$355 per student.

This year there is nothing you need to do, to receive this discount.

Please note this discount does not apply to families who are approved for School Card, as these families are not required to pay Materials and Services Charges.

## **QKR!**

Lucindale Area School utilises the QKR! app making payments and orders for canteen, uniforms, camps and excursions, school fees, bus fees and boarding house fees an easy and stress free process.

## **Direct Transfer**

**Account Name:** Lucindale Area School Council Inc

**BSB:** 065-506

**Account Number:** 010 134 168

# STUDENT REPRESENTATIVE COUNCIL

Lucindale Area School has an active Student Representative Council (SRC) across Primary and Secondary. The SRC is run by students under the supervision of staff. Members of SRC are elected/nominated from their classes at the beginning of each year to represent their class and meet regularly throughout the term. Staff provide guidance and support to the SRC.

Students have opportunities for training and personal development, as well as representing their peers on a variety of issues and decision making processes.

The Senior Secondary SRC presents the students' views to staff and community and is often involved with committees that make decisions relating to students.

Student forums are organised as needed to encourage leadership of students, and to enable the wider student voice to be heard and have input into specific issues.



# BUSES

Lucindale Area School is served by five bus routes including:

- Conmurra
- West Avenue
- Woolumbool
- Callendale/ Cole Spence
- Naracoorte

Students who travel on buses are supervised by a Duty Teacher in the Bus Bay from 3.10pm until they board their bus and depart at 3:20pm. It is expected that students will behave appropriately on the bus, sit in their seats and respect the bus rules and policy. Students who continually misbehave on the bus may be suspended from travelling on the bus and will need to find alternate travel accommodations to and from school. Information on bus routes and times can be obtained by contacting the Lucindale Area School Front Office.

# CAR PARK

For the safety of the students, parents are NOT permitted to bring their vehicles onto school grounds. You may drop off and collect your child from the car park located at the front of the school. Please adhere to parking restrictions and speed limits of no more than 25km/hr when children are present.

# BICYCLES

- Bicycles and scooters brought to school must be kept in the bike rack until school is dismissed for the day. The bike rack is located south west of the school, in front of the Technologies Building.
- As per the law, all students riding to school on bicycles or scooters must wear a helmet at all times.
- Students are not permitted to wear shoes with wheels on them or bring skateboards to school.



# CAMPS AND EXCURSIONS

Camps and Excursions are an important part of our curriculum here at Lucindale Area School and we encourage all students to participate in these planned events.

The class teachers will plan and organise camps / excursions that will enhance and support the topics being taught.

**\*All camps and excursions are dependent on Department guidelines, programming, weather and the safety of our students and staff.**

## Year 6,7,8 and 9 Aquatics Camp Bi-Annual

We take our Year 8 and 9 students to Murrylands Aquatic Centre at Murray Bridge. Students get involved with a number of water activities including canoeing, skiing, sailing, etc. as well as sitting for their boat license when age appropriate. A limited number of parents accompany staff and students on this trip to help with supervision and meal prep.

## Years 6 - 10 Beach Day

What a great way to reward our students on all their preparation and hard work towards completing their Panel Presentations in Term 4. Weather dependent, we take a day trip down to Robe Long Beach for some well earned fun and games.

## Local Excursions

There are times throughout the school year when your child's class is involved in an activity or excursion that is outside of the school grounds, but in or close to Lucindale. Examples could be the School Farm, the Main Street, the Field Day site and so on.

Such excursions would be normally done by walking and sometimes would involve a bus, but would not incur any cost. All classes on such excursions would be accompanied by a teacher providing the necessary level of supervision and parents will be notified at the appropriate time.

## Year 11/12 Outdoor Ed Camp

As part of their SACE component, the Year 11/12 Outdoor Education program have students participate in a range of hiking, kayaking, canoeing or rock climbing camps.



# COMMUNITY INVOLVEMENT

## “ School and Community Working Together ”

Lucindale Area School is involved in a wide range of school and community activities. As our motto states, we are an active member of the Lucindale and Limestone Coast Community and pride ourselves on a collaborative approach to community activities and involvement. The following is a list of current school involvements. Dates and activities may change from year to year.

- Adelaide Show
- Lucindale Show
- Mt Gambier Show
- Naracoorte Show
- SE Choir Festival
- South East Field Days
- Cross Country
- LAS Sports Day
- Interschool Sports Day
- SAPSASA Sports (Primary)
- SASSSA Athletics (Secondary)
- Lions Youth of The Year
- Mad Minute ( Lions Club )
- Parent / Teacher Interviews
- Year 6-9 Panel Presentations
- Book Week
- Final Exam SACE Students
- NAPLAN
- Presentation Night
- School Concert
- School Open Day
- School Photos
- Career & Subject Counselling Processes
- Careers Expo
- Crutching School (Yr 11)
- Driver Education (Yr 11/12)
- Shearing School (Yr 12)
- TAFE & Tertiary Admission
- Year 10 Work Experience
- Beach Day (Yrs. 6-10)
- Class Camps
- Years 6/7/8/9 Aquatic Camp



# LUNCHES/ CANTEEN

At Lucindale Area School we encourage our students to make positive health decisions.

As part of the curriculum our health classes include classroom activities to provide the opportunity for students to learn, experience, practice and promote healthy eating choices and behaviours.

The Right Bite, 'Healthy food and drink supply strategy for SA Schools and preschools' is an amazing source of information to help support young people make better choices about what they eat and drink.

You can find this document at: <https://www.education.sa.gov.au/doc/right-bite-healthy-food-and-drink-supply-strategy-south-australian-schools-and-preschools>

Students have two eating breaks a day, recess at 10:40am for 20 minutes and lunch at 12:45pm for 40 minutes. Primary students get an additional 10 minutes for eating at the start of lunch.

The Lucindale Area School Canteen is run by a canteen manager, with support from the canteen committee and parent helpers.

The canteen provides students, staff and school visitors with a variety of nutritious meals that meet the Right Bite Policy guidelines.

Operating daily for Recess and Lunch, the canteen offers a fantastic range of delicious freshly baked items, pre-prepared meals and fortnightly specials. Healthy snacks, ice-creams and drinks are also available, the coffee and slushie machines being firm favourites.

The canteen is available to cater for a range of events from birthday cakes to larger dinner functions.

Please contact the Front office for more information.



# LUNCH

# LEAVING SCHOOL GROUNDS

Once students arrive at Lucindale Area School, they are not permitted to leave school grounds (this includes recess and lunch times). If you have cause for your child to leave school grounds during the day, we require a written note, or a phone call stating the child's name, date, time needing to leave and reason for leaving.

Parents/Caregivers will need to sign their child out of the school via the Front Office before the student can leave the grounds.

# LOST PROPERTY

Please label all of your child's belongings and any clothing that may be removed throughout the day (i.e. jumpers, jackets, shoes, etc.) before they are brought to school.

All lost property with names on will be returned as soon as possible to their owners.

If any property is found without a name on, it will be kept in the lost property container in the Front Office. This is sorted at the end of each term and if not collected by the end of the year, items will go to good will and those in need.

We recommend our younger students bring a change of underwear and pants/shorts/skirts to school as accidents do happen and this will help minimise the child feeling any embarrassment this can cause.

# SUN SMART

During Terms 1, 3 and 4 a "No hat - No play" policy exists. This Policy applies to any activity which requires being outdoors for any length of time -i.e. PE, sporting activities, excursions, etc.

Any students outside at recess and lunch breaks not wearing a wide brimmed hat will be directed to a shaded area and asked to remain there for the duration of play time.

The preferred type of hat is wide brimmed or legionnaire's style. Hats can be purchased from the School's Front Office.



# UNIFORM



Shell Jacket  
4-XXL -\$76



Baseball Jacket  
4-16 -\$35  
S-XX -\$45



Bucket Hat  
S M L -\$11



Polar Fleece Jumper  
4-XXL -\$32



Polo Top  
4-16 -\$24  
S-XX -\$27



Ag Shirt  
-\$60



Senior Jumper  
Years 10 - 12  
-\$80



Spray Jacket  
4-XXL -\$76



school Bags  
Junior-\$62  
Senior-\$82

Please place your order using our schools QKR! App or by speaking with one of our friendly office staff.

# UNIFORM POLICY

## **Uniform**

- Lucindale school panelled polo-shirt in navy blue with school logo
- Navy polar fleece jumper with school logo
- Baseball jacket with school logo
- Plain navy track pants/trousers/shorts or dark blue denim jeans (no obvious logos or brands/no faded or ripped jeans)
- A navy skirt and navy tights or navy and white check dress
- Soft Shell or Spray jacket with school logo
- Agriculture students – long sleeved royal blue work shirt

Wide brimmed hats, preferably in school colours, in keeping with our sunsmart policy (Terms 1, 3 & 4).

Senior Secondary (Years 10-12) may have the Canterbury navy and white rugby style jumper.

Year 12 students will design their own jumpers in consultation with the Year 12 Home Group teachers and LAS Leadership.

## **FOOTWEAR**

Shoe choice should take into account daily fitness lessons and safety during other practical subjects like science, technology, agriculture and physical education.

We recommend a sport shoe or work boot.

Most items are available for order through the school.

In addition there are a number of subjects which have specific clothing requirements (ie Agriculture studies, PE, Science, Arts, etc). Please see this book or subject teachers for further information.

Uniforms are available to purchase and collect from our administration office, during normal office hours 8:30am to 4:00pm.

For your convenience, uniforms can be purchased via the Qkr! app, and sent home with your child or collected from the admin office.

# VOLUNTEERING

Volunteering is a great opportunity to be part of our school community. We openly welcome volunteers into our school. We would love to have you help us out in whatever capacity you can. Volunteers can assist in classes, in the library, assist with camps and excursions, help with maintenance jobs or share a skill with students.

To volunteer, you require a Volunteer Application form, DSCI Working with Children Check, Volunteer RAN Training and a site induction before you commence. The application form and relevant links to trainings can be found below, alternatively please contact out front office staff for a volunteer pack. For links to access the above training and application forms please visit our website at [las.sa.edu.au](https://las.sa.edu.au)

Once you have completed the ESSENTIAL training mentioned above and the application, please forward these to the school, either via email [dl.0749.info@schools.sa.edu.au](mailto:dl.0749.info@schools.sa.edu.au) or to the front office.

Our wellbeing coordinator will then be in touch to arrange an interview/induction with you. If you have any further questions, please do not hesitate to contact our Front Office staff.

# GOVERNING COUNCIL

The Lucindale Area School Governing Council is an organisation made up of parents and teachers whom are responsible for the general governance of the school. Members are elected at the Annual General Meeting (AGM) you may raise issues, make comments or offer suggestions about school matters by contacting the Council Chairperson or any other Council member. In addition, all parents are welcome to attend monthly Governing Council Meetings.

The AGM of the School Council is conducted in Term 1 of each year.  
Current Governing Council President is Tim Kiefel.

# COMMUNITY SWIMMING POOL

In 2019 Lucindale Area School had the immense pleasure in opening the new 3 lane, 25m heated swimming pool to the general community.

The pool is open for community swimming/fun, lap swimming and fitness classes. We have a hydraulic chair lift that allows the elderly and disabled peace of mind to be able to safely use our pool with trained staff.

Please follow **Lucindale Community Swimming Pool** on Facebook to keep up to date with opening times.

If you are interested in using the pool at other times or if you would like to volunteer some of your time or for any other enquiry regarding the pool, please contact Louise Stock on 0407 711 576.

Opening times may be subject to change at short notice.



## GROUNDS

Lucindale Area School is situated within walking distance of the town centre on extensive, well maintained grounds.

Facilities include; a full sized oval, 3 combination use tennis / basketball / netball courts, 2 x primary playgrounds, sandpit, primary nature play area, extensive eating areas, and quadrangle.

The grounds are available for use/hire to sporting bodies and community organisations. Further information can be obtained by contacting the Lucindale Area School Front Office.

## MULTIPURPOSE GYMNASIUM

The school has a multipurpose gymnasium that is used extensively by the school and community. The gymnasium provides for basketball, volleyball, badminton and netball. It is also used for the Physical Education curriculum, hosting school assemblies, visiting performances, presentation night and other functions as required.

The multipurpose gymnasium is available for hire to community groups. Information can be obtained by contacting the Front Office.

# SCHOOL COMMUNITY LIBRARY

## ABOUT

The Community Library is located within the Lucindale Area School grounds and is open to the general public. The Community Library has a wide range of fiction and non-fiction literature and has access to the full range of Public Library facilities e.g. inter-library loans, audio books, DVDs, magazines, internet and wireless access.

## PRODUCE

Students sell produce through the Community Library as part of their essential learning. Produce includes in season fruit, vegetables and eggs.

## HOURS

Opening times are as follows:

### SCHOOL TERM

Mon, Tues & Fri 9:00am - 4:00pm  
Wed & Thurs 9:00am - 5:00pm  
Saturday 9:00am - 11:30am  
**(no Saturdays in winter)**

\*Please contact the Library for opening times during School Holidays\*



“ The library is an arena of possibility,  
opening both a window into the soul  
and a door onto the world  
- Rita Dove ”

# MOBILE PHONES

## Phones off while school's on

The State Government has banned mobile phones in all public high schools.

Why ban phones in schools?

We want to create the best possible learning environment for our students. To do this, students must feel safe and want to engage.

While mobile phones offer us lots of benefits, they can impact the safety and wellbeing of students when used inappropriately. Banning the use of mobile phones during school hours helps us to limit the negative impact from inappropriate use and reduces unnecessary distractions in classrooms to help both teachers and students focus on learning. It also encourages students to use breaks as quality time away from screens.

Smart watches, tablets and other personal devices are included in the ban. More information is available on the mobile phone and personal device policy page.

Are there exemptions to the ban?

Yes, there are exemptions. Each school can approve exemptions in exceptional circumstances.

Your school principal is responsible for assessing and granting any exceptions on a case-by-case basis for reasons such as:

- To monitor or help manage a health condition
- As a negotiated adjustment to a learning program for a student with disability or learning difficulties
- To help translate information in the classroom by a student with English as an additional language
- Where there are extenuating personal circumstances which require them to have ready access to their personal device, such as being a parent themselves or a primary carer to a younger sibling or an unwell family member.
- Individual schools can also choose to permit student use of personal devices in certain learning circumstances or for other agreed, positive purposes.

For more details please refer to the school website <https://las.sa.edu.au/>





# PHOTOGRAPHS

Students are often photographed or videoed at school or during school events. We like to use these photos to record, celebrate and publicise student and school achievements.

Permission is obtained from the parent/guardian when the student enrolls and the general consent form is completed. If permission is not granted, we will not publicise any photos/videos of your child.

In Term 3 MSP Photography from Mount Gambier come and take a range of individual, family, class and whole school photographs. Order forms are sent home with the students prior to the day and are returned to the school by the agreed deadline.

# HOMEWORK

Parents play a vital part in helping their child/ren establish a regular home study routine. Homework is a great way for a child to revise their days work, complete exercises and assignments and practice essential skills such as reading and writing. Homework is a way to give parents an idea of what their child is learning and how they are managing in the classroom.

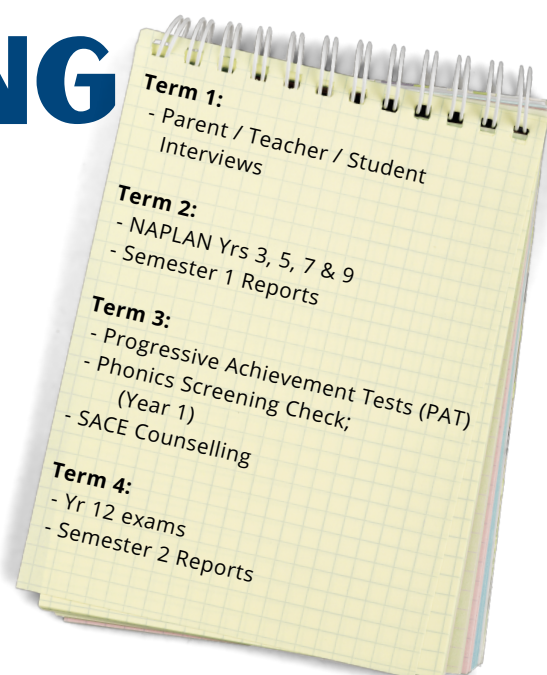
Homework times will vary depending on year level and work performance of your child in class.

Please check with your child's teacher if you have concerns or queries.

# ASSESSMENT & REPORTING

Our staff members are only too happy to meet with you and discuss your child's progress and any concerns you and / or your child may have.

Please contact our Front Office staff to arrange a time with your child's teacher.





## **RECEPTION - YEAR 12**

116 Gum Avenue  
PO Box 147 (postal)  
LUCINDALE SA 5272

Phone: (08) 8766 2084  
Email: [dl.0749.info@schools.sa.edu.au](mailto:dl.0749.info@schools.sa.edu.au)

Web: [www.las.sa.edu.au](http://www.las.sa.edu.au)