

BOARDING HOUSE

Parent and Student Handbook

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WELCOME TO BOARDING AT LUCINDALE AREA SCHOOL

Lucindale Area School Boarding House aims to establish a home away from home for students. We cater for those participating in a course of study that achieves the educational outcomes for their future pathways.

We would like to send a warm welcome to the members of our boarding community at Lucindale Area School. Our objective is to provide a caring and supportive environment for all of our boarders. We care about the well-being of every child in our care, and we hope that the boarding experience enriches the lives of each boarder. In this setting, boarders can engage in a variety of activities that help them develop their character, insight, and abilities.

While immersed in the boarding experience, we urge our boarders to take advantage of the numerous co-curricular activities offered by Lucindale Area School and the community.

Living in our boarding community provides a once-in-a-lifetime opportunity to acquire interpersonal skills while also growing personal responsibility. It is an opportunity to live independently but with a sense of working together as a team and participating in the community.

We appreciate your confidence in us as caregivers for your child/ren, and we hope that your boarding experience will be both memorable and rewarding.

Boarding House Practices are based on policies as per Boarding Australia (formerly NARSA).

Students learn best when they feel welcomed, comfortable, and safe.

OUR STAFF

They are supported by qualified and dedicated boarding staff who provide the necessary support for the students in their care. The boarding staff supervise students out-of-school hours and provide academic support.

Senior boarding staff are teachers at the School and are in constant communication with the boarders' mentors and class teachers to ensure they are accessing the necessary support. We recognise that all students are unique and respond to the challenges of living away from home in different ways.

Led by our Director of Boarding, our staffing structure ensures that students always have someone to speak to while also encouraging students to develop independence. The health and wellbeing of our boarders is our primary concern, and we encourage students and parents to make contact regarding any concerns which may arise.

A significant amount of thought and planning is put into the staffing of our Boarding House. This is to ensure all students are well supervised and are able to access a staff member for any questions or concerns they may have. During supervised study periods additional tutoring staff are accessible to provide flexibility in offering small group and one-on-one academic assistance when required. Each night a staff member resides in a dedicated overnight room, so the students have a single location to go to during the night should they need support or feel unwell.

KEY STAFF

Louis de Jager, Boarding Coordinator

Nat overseas all aspects of the Boarding House including pastoral care, academic development, staffing and operations.

Tim Harrison, Director Of Boarders

A core role with the boarding team, this staff member is responsible for day-to-day services including cleaning and in-house catering and is also the main contact for uniform enquiries.

Evie Higgins, Boarding House Administration and Learning Support

The Boarding House has a dedicated Learning Support Officer to assist the students with their study, daily academic organisation and leave from the House.

ENROLMENT/APPLICATION PROCESS

All prospective students accompanied by parents/caregivers will be interviewed jointly by a school representative and Director of Boarding in Term 4 for the following years intake. Parents are also asked to provide a copy of the latest school report and a letter of reference. A set criteria has been developed to direct the Boarding House Sub-committee in the selection of students.

Students are placed on a minimum 6 week trial period after taking up residence.

All enrolments are issued for one year only and re-admission is not automatic. Any student whose behaviour makes life uncomfortable or difficult for others, has breached discipline requirements, has wasted his/her time and that of others, whose presence is undesirable or who has a lack of consideration for the Director of Boarding will be suspended from the Boarding House.

All parents will be asked to indicate at the beginning of Term 4 whether they wish to renew their application for the forth coming year.

Selection of Boarders

The Boarding House Sub-committee will be responsible for selecting prospective boarders.

The following criteria will be observed by the selection committee when assessing applicants for entry:

- Continuing boarders
- Senior students
- School report
- Character references
- Outcome of interview

BOARDERS HEALTH

MEDICAL CENTRE

Kincraig Medical Clinic is a group of doctors who are committed to rural family health. We are an AGPAL accredited General Practice that has been providing medical services to Naracoorte and the surrounding district for over 40 years.

KMC is a purpose-built medical clinic located at 6 Cedar Ave, Naracoorte. We have onsite pathology, telehealth Specialist services, mental health and allied health services, and are in close proximity of Naracoorte Health Service, Bensons Radiology and Community Health.

Our clinic also provides GP consulting and obstetric services at Lucindale. Our Lucindale Clinic is open Tuesday's and Thursday's 9am to 3:30pm.

Our clinic offers a comprehensive range of general practice services including chronic health disease management, obstetric services, mental health services, vaccinations, health checks, skin checks, home health care assessments and home medication reviews.

Along with general practice, KMC provides anaesthetic and obstetric services to the Naracoorte Hospital.

EXCLUDABLE ILLNESS

Sometimes measures must be taken to stop the spread of communicable conditions such as gastroenteritis. If a student is diagnosed with such a condition, they may need to return home or to a caregiver until they recover. In the event of a contagious outbreak such as COVID-19, parents may need to organise for alternative accommodation for their child/ren. More information can be found on the National Health and Medical Research Council website www.nhmrc.gov.au

WELLBEING

Just as parents put the wellbeing of their children before anything else, so too, do we at Lucindale Area School. Our Director of Boarding House and Wellbeing team, first and foremost, are concerned for the welfare of the boarders in their care, ensuring they have strong connections within the house and feel both supported and cared for.

Our Director Boarding House is highly experienced and is instrumental in supporting the boarding house students across both their school and boarding life.

Students and parents, have access to the school Wellbeing team which comprises of the Student Wellbeing Coordinator and a Pastoral Care worker, as well as can speak with teachers or members of Leadership should a concern arise.

Our goal is for every student to leave the Boarding House with healthy habits and beneficial life skills, that will help them lead successful lives.

LUCINDALE AREA SCHOOL BOARDING OPTIONS & FEES

BOARDING OPTIONS

**FULL TIME
PART TIME - 3 DAYS OR 2 DAYS PER WEEK
(ONLY FOOD COSTS ADJUSTED)**

FEES

Board is required at least two weeks in advance and is payable to Lucindale Area School. Any boarder experiencing difficulties with boarding payments must contact the Business Manager for support/assistance.

Payments are to be made in advance on a weekly, fortnightly or monthly basis:

- In cash
- By cheque - payable to Lucindale Area School
- By electronic funds transfer to - BSB: 105-506 A/C: 049 444 240
- Or by calling our front office staff

Two weeks advance notice, in writing, is required when vacating the Boarding House. A penalty of two weeks rent will apply if advance notice is not received.

EXPECTATIONS

Respect

In a communal living environment, all expectations derive from respect, and these are demonstrated by:

- Respecting personal areas by keeping them tidy
- Managing personal hygiene and laundry
- Participating in boarding life and giving everything a go

In the event of a serious breach of Boarding House rules, the Director of Boarding will investigate and communicate with parents regarding how the matter will be resolved. Any action which impacts on the safety or wellbeing of another boarder is considered a serious matter. Similarly, a failure to follow clear directives from staff about behaviour will prompt communication from the Director of Boarding.

We consider a serious breach to be (but not limited to):

- Bullying and harassment
- Non-cooperative behaviour towards staff
- Not adhering to leave procedures
- Offensive language
- Smoking/ vape
- Consumption of alcohol, taking or possessing illegal drugs
- Possession of dangerous objects
- Theft
- Damage

Boarding House expectations are developed with the involvement of Boarding House Students. These expectations form the basis for life in the Lucindale Area School boarding house.

More information on behavior expectations can be found on the school website:
las.sa.edu.au

Dress and Appearance

Before breakfast and during school hours, boarding students are required to follow the school's uniform policy. After school and on weekends, boarders are able to change into neat casual clothing. Casual clothes and school uniform must not be mixed, and students are encouraged to wear neat casual clothing when on local leave. Students must take responsibility for their personal grooming which includes being clean shaven, a neat haircut. School expectations on dress and personal grooming are also expected within the House.

BOARDING LIFE

To best prepare for the boarding journey we believe the following skills and habits are important:

Personal skills

- Being neat and tidy and respecting your personal area.
- Making bed and putting items away.
- Being organised and using time wisely.
- An understanding of study time and working effectively and independently.
- A strong set of social skills to ensure positive interactions with boys and girls across a range of ages and backgrounds based on honesty, respect and kindness.
- Understanding the importance of goal setting.
- Basic budgeting skills.
- Willingness to try new things and making the most of opportunities presented, specifically with managing study and leisure time.
- Understanding and appreciating the opportunities that Lucindale Area School offers and the reason for changing school and relocating to the Limestone Coast.

Hygiene

- Showering daily with soap.
- Using deodorant.
- Brushing teeth twice daily.
- Putting dirty clothes into the laundry daily.

Communication

- Communicating any concerns and asking for help in a timely manner.
- Ensuring regular communication with parents and staff to keep them up to date and informed.

Mobile phones

Mobile phones are the most convenient form of communication between home and school and are the most effective way of contacting a boarder when away from the Boarding House. Boarding staff do not have the ability to track or monitor mobile phone data use. Clear parental guidelines on social media and phone use should be discussed and implemented prior to commencement. All smart phones provide parental controls and we strongly encourage parents to set boundaries with phones.

Academic expectations

All boarders at Lucindale Area School can access academic support outside of the classroom in consultation with their classroom teacher, through regular sessions being run for core subjects as well as the extra academic support offered to boarders. Lucindale Area School is an academic school with a reputation for outstanding results for students of all abilities and we encourage students to be confident in asking for help when needed.

THE BOARDING HOUSE

WHAT NOT TO BRING

The Boarding House is fully equipped with a kitchen and a recreation room complete with gaming consoles and large sound systems; none of these items are required. At the end of each term students are to pack up their rooms and only leave essential school items such as school books, uniforms and bedding. All other items are taken home.

The Boarding House is fitted with heating and cooling throughout, so no pedestal fans or portable heaters are required. Dangerous items including knives, peanuts and laser pointers are strictly forbidden and must not be brought to the School and Boarding House.

A DAY IN THE LIFE OF A BOARDER

One of the strengths of the Lucindale Area School Boarding House is to encourage a safe and homely environment where students and staff live and work together as an extended family.

Boarders rise at approximately 7.30am, in time for breakfast. Following breakfast, there is time to gather books, before heading over to school for an 8.30am start.

When lessons conclude at 3.10pm; depending on the day of the week, students are involved in sport training. Others may go on local leave or use the afternoon to relax with friends, listen to music, play in the games room or be involved in outside activities such as Cricket, Football or Basketball.

A group study session is run 4:00pm to 5:00pm Monday's and Wednesday's. During these group study sessions student's have access to a number of staff and tutors who provide outstanding academic support. We ask that family phone calls are not made during study time.

Following the study period, students relax and enjoy activities in the games room or continue studying. This is a great time for the students to call home and speak about their day.

Dinner commences at 6:30pm in the main dining hall, with all students expected to join.

Junior boarders (Years 7 to 10) go to their bedrooms at 9.00pm and are encouraged to read until lights out at 9.30pm. Senior students (Years 11 to 12) are encouraged to continue to study in their own rooms until lights out at 10:30pm.

7:30am	Up / Breakfast
8:00am	Tidy up from Breakfast / Pack Lunch
8:30am	School
3:30pm	Afternoon Tea
4:00pm	Study Session (Monday & Wednesday)
5:00pm	Free Time
6:30pm	Dinner (Rostered Clean Up)
7:30pm	Free Time
9:00pm	Year 7 to Year 10 Students to hand in Mobile Phones
9:30pm	Year 7 to Year 10 Students Lights out
10:30pm	Senior Students Lights Out

THE BOARDING HOUSE

MEALS

Students are provided with all main meals and morning tea each weekday. The Boarding House contains a main supper room equipped with microwaves, toasters and kettles, where students can cook basic meals.

LAUNDRY

Our laundry system is designed to be convenient and effective.

SECURITY

It is the student's responsibility to take care of their valuables and ensure they are kept in secure locations. All students are provided with a lockable side cabinet or safe in their rooms which is used for all personal items, money or small valuables. It is advised that students do not carry large sums of money. All boarders should have a savings account and keycard to ensure they can access money in a secure way.

Students are responsible for the security and care of any electronic devices, with the number of devices kept to a minimum. Students are permitted to have their personal bikes. The Boarding House has a secure bike shed where bikes must be locked when not in use. Students cannot use other boarders' belongings without permission. If a student believes something has been taken without permission, or is missing, they must report the matter to the staff member on duty immediately.

Passports and other small valuables which are not required during term time should be handed to the Director of Boarding to be locked in a safe.

NETWORK AND MOBILE PHONES

Students are not permitted to use their phones during study times and meals within the Boarding House. All students in Years 7 to 10 are required to hand in their phones each night at 9:00pm. This ensures students sleep well, without the distractions of social media. Students in Years 11 and 12 are permitted to keep their phones, for the purpose of teaching the student's a balanced approach to technology in preparation for life after school.

The entire School campus and boarding complex has access to excellent wi-fi, enabling students to use the internet for study. Note that certain sites are restricted and social media usage is monitored.

It is impossible for boarding staff to monitor a student's use of cellular data on personal mobile devices and parents are encouraged to monitor this where possible. All boarders use of technology is governed by the ICLT User Policy which is located on our website.

THE BOARDING HOUSE

GUESTS

Boarders are welcome to receive guests. To ensure the safety of all student's the following guidelines apply:

- Upon arrival all visitors (including family members who may have visited many times before) must be immediately introduced to the staff member on duty.
- Only family members are permitted within the rooms.
- All other visitors are restricted to the common areas, and under no circumstances are to be taken into individual rooms.
- Day students are not allowed in the Boarding House during the school day.

DAMAGE

Any damage to the Boarding House will result in an investigation by the Director of Boarding. If damage appears to be willful, caused by ignoring the House rules or was avoidable, the cost of the repairs may be billed to the parent's account.

SPENDING AND INSURANCE

It is the responsibility of parents to monitor their child's spending habits and to organise any insurance to cover personal possessions.

VEHICLES

With permission, Year 12 students can have a personal vehicle on campus with permission from the Director of Boarding. Students must follow the guidelines within the Personal Vehicle Policy, which is located on Keystone, and summarised below.

Personal vehicle policy

The following policy is in place for reasons of safety and liability. Boarders are asked to keep in mind that having a car at school is a privilege.

- Year 12 boarders may use their car to drive to and from school sport and when on leave. They are not to use their car without submitting a leave request which clearly outlines the details of the leave and use of the vehicle.
- Students are expected to follow speed limits and the road rules. The speed limit within the School grounds is clearly indicated by signage and must be obeyed.
- Students are expected to drive sensibly and courteously.
- Boarders' vehicles must be kept in the Boarding House carpark and keys must be held by the Director of Boarding House
- All student drivers must register their vehicle with the Boarding House.
- Student drivers cannot accept passengers, other than their siblings, without permission from the School and relevant parents.
- All vehicles are parked on the School's premises at the owner's risk. The School does not accept any responsibility for vehicles and belongings inside vehicles.
- Failure to follow the Lucindale Area School Student Vehicle Policy and Agreement Form will have consequences in accordance with the School's Behavior Code and may lead to the removal of driving privileges and if appropriate, referral to the police.
- Lucindale Area School will not assume responsibility for students travelling in vehicles owned, leased or operated by adults or other students.
- The application form for Year 12 boarders to keep a vehicle on campus can be accessed by contacting the Director of Boarding.

CARING FOR EVERY STUDENT

BOARDER'S DEVELOPMENT

Academic

Boarders complete supervised study on Mondays and Wednesdays. Years 7 to 9 students complete their study in the Junior Study Room while Years 10 to 12 students can work in their rooms. All boarders have academic support during these periods. In the first semester, teachers offer weekly study sessions for core subjects within this time.

It is expected that students will study independently outside these times to ensure they achieve their academic potential. Staff ensure that the environment is conducive to academic excellence and that each student's learning is respected.

Sport

Students have access to the school sporting facilities including multiple ovals and pool. Those passionate about sports will receive excellent coaching and support from relevant staff.

Homesickness

Homesickness is perfectly normal and reflects the strong bonds the students have with their families and home communities. Here are some signs of homesickness to be aware of:

- Anxiety
- Low mood
- Intense feelings of missing familiar settings and routines
- Intense feelings of loneliness or disloyalty to people back home
- Feelings of not belonging
- Feeling unwell more often than usual
- Feeling overwhelmed by things that used to be easy
- Pre-occupation with minor negatives that wouldn't normally be an issue

Though there is not one clear solution for homesickness the following strategies can help to minimise the effects.

For Students

Understand that homesickness is normal and experienced by all boys at some stage. Don't feel afraid to acknowledge that you are struggling with the new setting. Homesickness does not last forever.

- Talking to fellow boarders, House Prefects and boarding staff can provide support.
- Get involved! Participating in the many cultural, sporting and academic opportunities offered by the School can help in distracting from homesickness and improving the connection with the School.
- Keep a journal of your new experiences to help process everything you are discovering and learning.
- Help yourself to become more familiar with the School and Boarding House by setting yourself a task to find out one new thing every day.
- Bring something from home to help make the Boarding House more familiar.
- If you're missing home, write down in your calendar when you'll next be going back, and make some plans for what you can do when you're next there to give yourself something to look forward to.

For Parents

- Prior to departure, structure evening conversations so this can continue over the phone when your child is boarding.
- Leading up to your son's departure, adjust how you communicate during key times. For example, saying goodnight in the lounge room instead of the bedroom helps with the adjustment as lights out can trigger homesickness.
- When on the phone, reinforce the opportunities and positives as a boarder to help your child reduce focus on what he is missing.
- Homesickness can exaggerate the worst elements of being away. Parents are encouraged to direct children who display homesickness to boarding staff who will be able to support the boys through these periods.
- Encourage weekend activities and social outings with other boarders. These structured activities help to promote healthy relationships and will forge close connections with other boarders.
- Connection with home is vital to overcoming homesickness but calling home can also become a way to avoid confronting challenges in the new environment. As your son settles into the Boarding House it is important to cut back on communication, particularly if they are homesick, so that they have opportunities to establish relationships with their new Boarding House support networks. Scheduled, structured evening conversations can be a good way to ensure that phoning home doesn't become avoidance.
- Identifying homesickness early is essential in providing support and parents should speak to the Head of House or the Health Centre so support can be given.

Homesickness is common and is usually short term. Patience, supporting your son's independence, and communicating with boarding staff will help it pass as quickly and smoothly as possible.

Keeping in Touch

Communication is vital in developing a culture of trust and security.

The Lucindale Area School boarding community works very hard to ensure that lines of communication between students, staff, parents and the school remain open and transparent. This partnership is vital in the ongoing support and wellbeing of boarders.

Regular communication between parents and boarders is encouraged through email, social media, Skype and mobile phones to ensure parents are up to date with their son's boarding experience and developments in the school community.

Other channels of communication at Lucindale Area School include:

- Online academic reporting
- Edsmart Communication
- Parent/teacher interviews
- Fortnightly whole-school parent newsletters
- Mentor emails
- Regular phone calls with staff and boarders

CHECKLIST FOR BOARDERS

We understand the importance of the leadup to your child attending Lucindale Area School as a boarder. The following checklist provides a guide for what needs to be packed the very first time. Please ensure all clothing and personal items are named correctly.

School uniform requirements:

Please contact the school front office to help with all school uniform questions and requirements.

STUDENTS REQUIRE THE FOLLOWING SCHOOL UNIFORM CLOTHING:

- ☐ 2X POLO TOPS
- ☐ 2X BLUE SHORTS
- ☐ 2X AG SHIRTS
- ☐ 1X BOOTS
- ☐ 1X SCHOOL HAT
- ☐ 1X SCHOOL JUMPER
- ☐ 1X SCHOOL SHOES

OTHER SCHOOL UNIFORM REQUIREMENTS:

- ☐ 2X POLO TOPS SCHOOL BAG OR BACKPACK
- ☐ SCHOOL RAIN JACKET (OPTIONAL)

ROOM REQUIREMENTS:

- ☐ ALARM CLOCK
- ☐ DOONA (NAMED)
- ☐ DOONA COVERS (NAMED)
- ☐ 2X PILLOWS NAMED
- ☐ 2X PILLOW CASES (NAMED)
- ☐ ROOM DEODERISER
- ☐ SPARE BLANKET (NAMED - OPTIONAL)
- ☐ WOOLEN UNDERBLACKET (NAMED - OPTIONAL)

STUDENTS REQUIRE THE FOLLOWING SCHOOL UNIFORM CLOTHING:

- ☐ BAR SOAP AND OR BODY WASH
- ☐ BEACH TOWEL
- ☐ DEODORANT (ROLL ON PREFERED)
- ☐ HAIRBRUSH
- ☐ HAIR GEL
- ☐ MOISTURISER
- ☐ NAIL CLIPPERS/ FILE
- ☐ RAZOR AND SHAVING CREAM
- ☐ SHAMPOO CONDITIONER
- ☐ SHOWER CADDY
- ☐ SKIN CARE PRODUCTS
- SUNSCREEN
- TOOTHBRUSH/ TOOTHPASTE
- 3X TOWELS FOR SHOWERING

MEDICAL:

- ☐ INSECT REPELANT
- ☐ MULTIVITAMINS
- ☐ PERSCRIPTION MEDECINE TO BE GIVEN TO B/H DIRECTOR
- ☐ RETAINER/ MOUTHGUARD

CHECKLIST FOR BOARDERS CONT.

CASUAL CLOTHING (GUIDE ONLY):

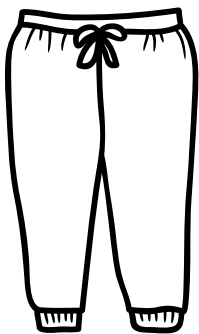
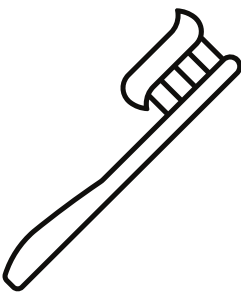
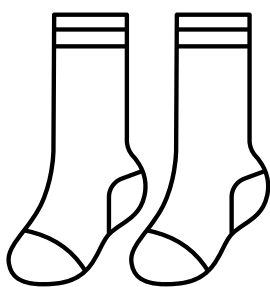
- ☐ BATHERS
- ☐ BELT
- ☐ HAT/ CAP
- ☐ JACKET
- ☐ JEANS
- ☐ JUMPER
- ☐ ODOUR EATERS (FOR SHOES)
- ☐ PYJAMAS
- ☐ SHOES (CASUAL/ SNEAKERS)
- ☐ SHORTS
- ☐ SOCKS
- ☐ SUNGLASSES
- ☐ THONGS
- ☐ TRACKSUIT
- ☐ TSHIRTS
- ☐ UNDERWEAR
- ☐ WATCH

OPTIONAL:

- ☐ BIKE
- ☐ BIKE HELMET
- ☐ BIKE LOCK
- ☐ CHARGERS
- ☐ EARPLUGS
- ☐ MUSICAL INSTRUMENTS
- ☐ SPORTS EQUIPMENT
- ☐ UMBRELLA
- ☐ WASHING BASKET
- ☐ WEEKEND BAG

MY ADDITIONS:

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____



UNIFORM



Shell Jacket
4-XXL -\$76



Baseball Jacket
4-16 -\$35
S-XX -\$45



Bucket Hat
S M L -\$11



Polar Fleece Jumper
4-XXL -\$32



Polo Top
4-16 -\$24
S-XX -\$27



Ag Shirt
-\$60



Senior Jumper
Years 10 - 12
-\$80



Spray Jacket
4-XXL -\$76



school Bags
Junior-\$62
Senior-\$82

Please place your order using our schools QKR! App or by speaking with one of our friendly office staff.

BOARDING HOUSE RULES

- Permission from Director of Boarding House for friends to come to the Boarding House. All visitors to remain in communal areas.
- Rooms tidy at all times. Leave the bathroom tidy. Hang up towels.
- Respect other people's need for privacy and private study times.
- Quiet time or silent study time after dinner (tea) every evening during the week.
- No music to be heard outside rooms. Everyone is encouraged to use headphones.
- All students must return to the Boarding House by a negotiated time with the House Parent (Only exceptions with prior permission to go to sport/work).
- Parents' permission is needed to leave the Boarding House after dinner (tea) during the week.
- Showers 5 minutes maximum.
- Boarding House closes at 9.30pm. If students have parents' permission to be out later, they must make other arrangements for supervision with parents' and house parents' permission.
- The consequences of occasional breaches of the House Rules include loss of privileges and community service within the grounds.
- The Boarding House staff in their course of duty has the right to conduct a room search, without the student/s present. This could follow articles that have gone missing or students being in possession of inappropriate items or content in some form. If a search is to be undertaken, the Boarding House staff member will always be accompanied by an independent body.
- The Boarding House is a drug, alcohol, vaping and smoking free zone.

Communication of Disciplinary Action

In the first instance, students will receive a warning and possible withdrawal of minor privileges. Parents are contacted.

Any student who seriously or continuously misbehaves will be directed to the Principal or Deputy for appropriate action. Communication with parents will occur, outlining the problems and the matter will be referred to the Boarding House Committee.

In the case of illicit drugs, parents and police will be contacted immediately. It is expected that the over-riding emphasis throughout the Behaviour Management process will be the agreed positive expectations of the 6Cs.

BOARDING HOUSE RULES

Consent for School Activities

Parents are required to provide annual written consent to the Boarding Director for regular Boarding House matters such as:

- Boarders participation in regular out of school hours and recreational activities
- Boarders means of travel while under the care of boarding staff
- Boarders photos being taken and published
- Use of motor vehicle according to Boarding House policy

Parents alone have the authority to sign consent forms for activities beyond regular Boarding House matters such as:

- School excursion and camp forms
- Consent forms relating to change in educational direction
- Consent relating to health and welfare decisions

Parental consent does not automatically override existing Boarding House Rules.

I HAVE READ AND AGREE TO THE TERMS LAID OUT IN THE BOARDING HOUSE RULES:

Name Of Student: _____

Signature of Student: _____ Date: _____

Name of Parent/Caregiver: _____

Signature of Parent/Caregiver: _____ Date: _____

Please provide this to the with your Application Form and the school will copy this into your child's folder.

GRIEVANCE PROCEDURE

Step 1

If you have a problem, talk to your House Parent or the person concerned.

Step 2

If you feel you can not talk to the House Parent, relate your problem to a School Liaison Person:

- Boarding House Director (08) 8766 2084

Step 3

If you do not wish to speak to one of those people, you could address your problem to any of your teachers.

Step 4

If the above people can not help you, relate your problem to the Principal, on (08)8766 2084

CONTACT INFORMATION

Lucindale Area School

116 Gum Avenue
PO Box 147 (Postal)
LUCINDALE SA 5272

Ph: (08) 8766 2084
Email: dl.0749.info@schools.sa.edu.au

Web: www.las.sa.edu.au

Lucindale Boarding House

1 Fairview Road
LUCINDALE SA 5272

Ph: (08) 8766 2392
Fax: (08) 8766 2191